



**Pleasant Hill Tourism Improvement District (PHTID)
Special Board Meeting Minutes
June 24, 2022
10:00am-10:10am
Zoom Meeting**

Members in Attendance:

Richard Chanofsky, Interim Board Chair, Treasurer
Zach Seal
Amanda Hyun
Paul Gaines, Secretary

Guests in Attendance:

None

Staff in Attendance:

Patricia Snowden, CEO

Absent:

Tracie Collins
Tony Patel
Jeremy Carlson

Welcome and Call to Order:

Richard called the meeting to order at 10:00am

Public Comment: (for any item that is not on the agenda; please limit to 2 minutes)

No public Comment

Policy Adoption

4 policies were presented to the board written and recommended by Civitas to adopt for SPH. They are as follows: Whistle Blower, Record Retention, Conflict of Interest and Tax Exempt Compliance. They were sent in advance to each board member to review. A motion was made by Richard and seconded by Zach, all members voted in favor to adopt.

Meeting adjourned at 10:10am

Respectfully submitted by Paul Gaines, Secretary